

Error type	Example
1. Use of numbers	Failing to use numerals for 10 and above
2. Hyphenation	Failing to hyphenate compound adjectives that precede a noun (e.g., “role playing technique” should be “role-playing technique”)
3. Use of <i>et al.</i>	Failing to use it after a reference is cited for the first time
4. Headings	Not capitalizing headings correctly
5. Use of <i>since</i>	Using <i>since</i> to mean <i>because</i>
6. Tables and figures	Not formatting them in APA style; repeating information that is already given in the text
7. Use of commas	Failing to use a comma before <i>and</i> or <i>or</i> in a series of three or more elements
8. Use of abbreviations	Failing to spell out a term completely before introducing an abbreviation for it
9. Spacing	Not consistently double-spacing between lines
10. Use of “&” in references	Using & in the text or <i>and</i> in parentheses